



ORDER 01-01022024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby appoints Aaron Briere, Dalton Geisel, and Ronald Seguin as Constable with firearm/arrest powers for the Auburn Police Department.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 02-01022024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council authorizes the City Clerk to waive the \$200 business license fee for the food service license for the Danville Junction Grange #65.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 03-01022024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby sets the time for opening the polls for all 2024 Auburn elections to be 7:00 AM.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

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Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

Whereas the zoning text amendment evidenced by Ordinance #28-11202023 relating to Chapter 60, Article XII, Division 4- Lake Auburn Watershed Overlay District pertaining to agricultural farms, agricultural buffer strips, subsurface wastewater disposal system setbacks from resources/buffer strips, private sewage disposal systems and subsurface wastewater standards and requirements became effective on December 9, 2023 pursuant to Section 2.6(C) of the City Charter;

Whereas members of the Auburn City Council and the Mayor have heard concerns from constituents related to limitations on agriculture and water quality protections in the Lake Auburn Watershed;

The Auburn City Council hereby orders the City Manager to direct staff to work with the AG Working Group, Sustainability and Natural Resource Board, LAWPC, the Auburn Planning Board and public stakeholders to review the adopted amendments and recommend any changes back to the City Council **no later than the second regular City Council meeting in April 2024**. The process should include an initial advertised public meeting with the AG working Group to solicit public feedback, a working meeting with the AG work Group and then a Planning Board Workshop, Council Workshop and then a Planning Board Public hearing and recommendation. At a minimum, consideration should include the following:

- Agricultural uses
 - In Sec 60-951(b) amend the definition of non-hobby agricultural uses
 - In Sec 60-952(a) amend the description of permitted/prohibited agricultural uses
 - Define which agricultural uses are permitted (and by default the non-permitted activities are prohibited) and the scale of the permitted activity with a focus on water quality impacts. As an example, three horses kept for a resident's enjoyment or to provide riding lessons for a fee have the same water quality impact.
- Subsurface waste-water disposal system inspection
 - In Sec 60-952(f)(6) consider amending the described inspection method to shift responsibility for the inspection to the land-owner and provide a phased implementation.
 - The current construct in Sec 60-952(f)(6) supposes that LAWPC will perform an inspection once every five years or upon sale. LAWPC may not have the capability to

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Phillip L. Crowell, Jr., City Manager



City Council Order

do this and will require additional funding / hiring to do so. Another approach should be considered to require the landowner to have an inspection performed on this cycle by an inspector meeting defined qualifications, with the inspection meeting defined standards and with the report being sent to LAWPC and the City Plumbing Inspector.

- Consider further limits on the number of new subsurface wastewater disposal systems. The current ordinance will limit the construction of new systems (new here having the same meaning as the state plumbing code) to an estimated 38 new systems.

Passage on 1-2-2024, as amended 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 05-01022024

City Council Order

IN CITY COUNCIL

BE IT ORDERED that the City Council approves a ninety (90) day waiver of the Residential, Multi-Family, Agricultural and Commercial building permit fees found in **Appendix A- Fees and Charges**, to repair damage to structures caused by the December 18, 2023 storm.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 06-01022024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council allocate an additional \$1,000,000.00 from the FY2022 Undesigned Fund Balance which is within the policy of 10% - 14% as follows:

- \$500,000.00 Transfer to Worker's Compensation Fund
- \$500,000.00 Norway Savings Bank Arena Floor

Passage on 1/2/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
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Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 07-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Riley Bergeron to the Planning Board, full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 08-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Timothy Deroche to the Planning Board, from associate member to full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 09-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Ryan Smith to the Planning Board, full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 4-3 (Councilors Milks, Weisner, and Walker opposed).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 10-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Paul Josephson to the Complete Streets Committee, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 11-01162024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby appoints Barbara (Bonnie) Lounsbury to serve a 4-year term as Chair of the Registration Appeals Board as nominated by the Municipal Clerk.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 12-01162024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby approves the Liquor License for Burnt Ends Barbecue, LLC., located at 120 Center Street, Auburn, ME.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 13-01162024
Amending Order 171-12182023

City Council Order

IN CITY COUNCIL

IN CITY COUNCIL

ORDERED, that the City Council hereby amends Order 171-12182023 as follows:

ORDERED, that the City Council hereby appoints the following named persons ~~to serve documents~~ as Constable without firearm/arrest powers (employees and volunteers) on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2024. Constable Process Servers (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

Martin Moreau	Employee	Civilian Process Server <u>Constable</u>	Without Firearm	New Appointment
Anna Brown	Employee	Civilian Process Server <u>Constable</u>	Without Firearm	Re-appointment
Maegan Kyllonen	Employee	Civilian Process Server <u>Constable</u>	Without Firearm	Re-appointment
Kenneth Edgerly	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Glenn Garry	Volunteer	Civilian Process Server <u>Constable</u>	Without Firearm	Re-appointment
Harry Gorman	Private	Constable Process Server	Without Firearm	Re-appointment

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 14-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the Sustainability and Natural Resource Management Board will work with all relevant subcommittees with support from city staff to create a Solid Waste and Recycling plan for the City of Auburn. This plan should be presented to the City Council no later than August 19, 2024. This plan will play a role in the creation of the Cities Request for Proposal that will be issued for potential contract services for Solid Waste and Recycling.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 15-01162024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Mayor Jeffrey Harmon to serve on the Maine Municipal Association's Legislative Policy Committee filling the remainder of the term held by the previous Mayor with a term expiration date of June 2024.

Passage on 1/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 16-02052024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Mayor Harmon's re-appointment of Leonard Kimble as a regular voting member to the Ethics Committee with a term expiration of November 1, 2026.

Passage on 2/5/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 17-02052024

City Council Ordinance

IN CITY COUNCIL

TITLE: Comprehensive Plan Future Land Use Plan Map Near Riverside Drive.

ORDERED, that the City Council hereby approves the amendment of the Future Land Use Plan map in the Comprehensive Plan as follows:

Amend the Future Land Use Plan map in the Comprehensive Plan to designate City Assessor's Parcel I.D.s 174-004, 174-004-001 and 174-004-002 land use as Suburban Development District following the 1% Chance FEMA Flood Hazard Line.

Failed on 2/5/2024 1-6 (Councilors Gerry, Whiting, Cowan, Milks, Weisner, and Platz opposed).

Richard S. Whiting, Ward One
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Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 18-02052024

City Council Order

IN CITY COUNCIL

Ordered, that the Auburn City Council schedule a Dangerous Buildings Public Hearing pursuant to 17 M.R.S. §§2851-2859 to consider 46 Fair Street, Auburn Maine at the regularly scheduled Council Meeting on March 18, 2024, at 7PM, City Council Chambers at Auburn Hall, 60 Court Street, Auburn, ME 04210.

Passage on 2/5/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 19-02052024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to execute a revised Collective Bargaining Agreement, predicated on the wage reopener MOU signed in April of 2023, between the City of Auburn and the Local 797 representing the Auburn Fire Department Collective Bargaining Unit.

Passage on 2/5/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
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Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 20-02052024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby authorizes the use of \$89,306.42 from the Fund Balance to provide funding for 2024 warming center services. The proposed warming center will be located at the Calvary United Methodist Church located at 59 Sabattus Street in Lewiston from 2/8/2024 through 4/5/2024.

Passage on 2/5/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 21-02122024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby amends order 20-02052024 adopted at the February 5, 2024 City Council Meeting as follows:

Ordered, that the City Council hereby authorizes the use of \$~~89,306.42~~62,500.00 from the Fund Balance to cover no more than 50% of actual third-party expenses paid by the City of Lewiston to the operator of the ~~provide funding for~~ 2024 warming center ~~services~~. The proposed warming center will be located at the Calvary United Methodist Church located at 59 Sabattus Street in Lewiston from 2/~~8~~12/2024 through 4/~~5~~7/2024.

Passage on 2/12/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 22-02202024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Phillip Savignano to serve on the Parks & Recreation Advisory Board with a 10/1/2025 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 23-02202024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Robert Hayes to the Planning Board, associate member, with a 1/1/2026 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 24-02202024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Denis Bergeron to serve on the Sewer District Board of Trustees with a 3/1/2025 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 25-02202024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Thomas Moulin to serve on the Sewer District Board of Trustees with a 3/1/2028 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 26-02202024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Denis Bergeron to serve on the Water District Board of Trustees, with a 3/1/2028 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 27-03042024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Robert Cavanagh to serve as full member and Renee Cote as alternate member of the Registration Appeals Board for a three-year term as nominated by the Democratic Party. Term expiration dates of March 1, 2027.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 28-03042024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints the following to serve as Wardens & Ward Clerks for the March 5, 2024 Election.

Audrey Murphy - Warden
Christine Sirois – Ward Clerk
Robert Hayes – Warden
Carl Young – Ward Clerk
Paul Ouellette – Warden
Doreen Jordan – Warden
Alice Dill – Ward Clerk
Elizabeth Danielson – Warden
Sue Martin – Ward Clerk

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 28-03042024

City Council Order

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 29-03042024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby sets the date for the Special Municipal Election to fill the vacant At large School Committee seat, to be held on Tuesday, July 9, 2024.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to negotiate a Purchase and Sale Agreement with DT AND DW PROPERTIES INC and to acquire 150 Minot Ave (Auburn Tax Parcel 230-157) with Community Development Block Grant funds for the purpose of Clearance, Demolition and Remediating Blight in a target neighborhood.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 31-03042024

City Council Order

IN CITY COUNCIL

Ordered, that the Auburn City Council hereby authorizes the City Manager to execute an amendment to the intermodal facility lease with Power and Construction, Inc. and establishes an Intermodal Facility Special Revenue Account for the deposit of lease payments made under that amendment starting April, 1, 2024.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 32-03042024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to execute a purchase and sale agreement with Highest121, LLC for the purchase of 14 Newbury Street (Auburn Tax Parcel 231-034) and 16 Newbury Street (Auburn Tax Parcel 231-035) for \$25,000 (Twenty-Five Thousand Dollars).

Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

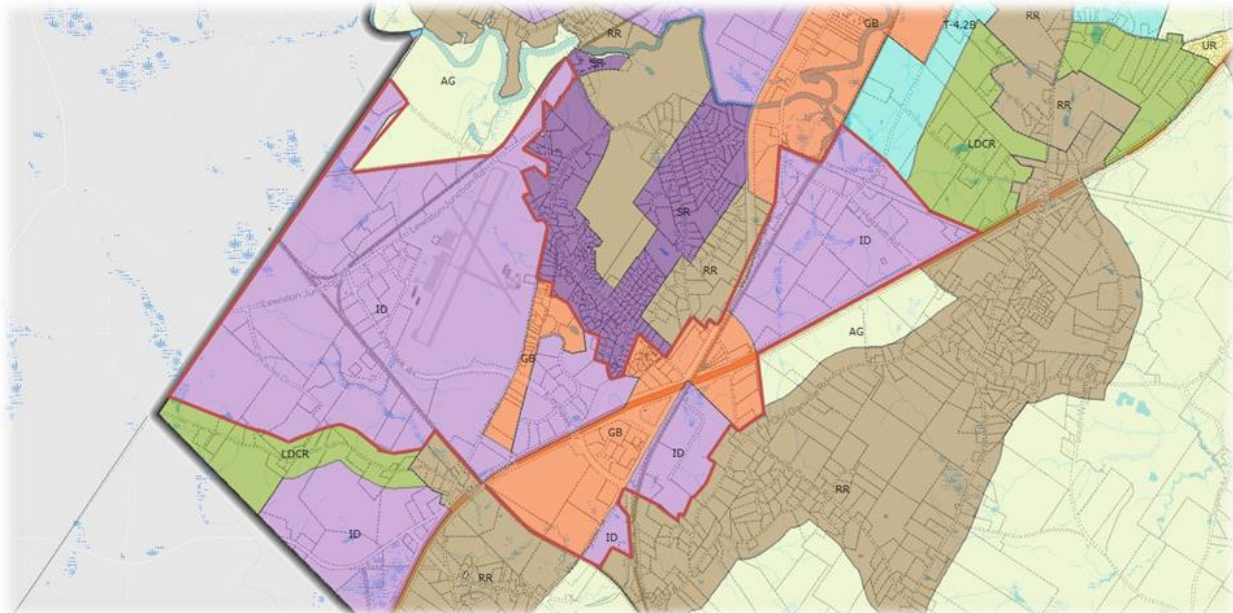
Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

Ordered, That the Auburn City Council directs staff to draft Zoning Map and Text Ordinance amendments to Chapter 60, Zoning and prepare the items for Public Hearing and a Recommendation by the Auburn Planning Board pursuant to Chapter 60, Article XVII, Division 2, Amendment to the Zoning Ordinance or Zoning Map. The intent is to consider amendments that will define and declare the City's desire to attract investment related to Maine's Forest Bioproducts Advanced Manufacturing Technologies in the mapped area (outlined in red). The amendments shall include text to allow related uses and expand uses in the General Business zoned portions of the Technology Hub Overlay (outlined in red) to include manufacturing using Maine Forest Bioproducts or locally grown foods or fibers. The overlay will follow existing GB and ID zoning boundaries and text for a Planning Board Public hearing will be drafted based on this directive.



Passage on 03/04/2024 6-0 (Councilor Milks absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 33-03042024

City Council Order

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 34-03182024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Chris Carson to serve another term on the Sustainability and Natural Resource Management Board (SNRB) with a 04/01/2027 term expiration as nominated by the Natural Products and Agriculture Working Group.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 35-03182024

City Council Order

IN CITY COUNCIL

ORDERED that the City Council hereby appoints Steve Buchanan to serve on the Board of Assessment with a 03/31/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 36-03182024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Gerald Samson to serve on the Board of Assessment with a 03/31/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 37-03182024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Kathy Shaw to serve on the Board of Assessment with a 03/31/2026 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 38-03182024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Tina Eugley to serve on the Age Friendly Community Committee with a 06/01/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 39-03182024

City Council Order

IN CITY COUNCIL

CITY OF AUBURN, MAINE
CITY COUNCIL

Re: Premises at 46 Fair Street, Auburn, Maine
Parcel ID# 337-002

ORDER OF DEMOLITION PURSUANT TO 17 M.R.S. §§ 2851-2859

Notice having been given to REDCORAL INVESTMENTS, LLC and all other persons and entities having an interest in the premises situated at 46 Fair Street in Auburn, Maine, described as Parcel ID# 337-002 on the City's maps, copies of which are on file at the Auburn City Hall, and more particularly described in a deed from Allen F. Mackey to RedCoral Investments, LLC, dated September 14, 2021, and recorded in the Androscoggin County Registry of Deeds in Book 10877, Page 16 (the "Property");

Notice also having been given to (1) 32 Ventures, LLC, holder of a mortgage on the Property dated June 23, 2022, and recorded in the said Registry in Book 11139, Page 27; (2) F and F Ventures 11, LLC, holder of a mortgage on the Property dated June 26, 2023, and recorded in the said Registry in Book 11402, Page 64; (3) Auburn Water District, holder of a water lien on the Property dated September 21, 2022, and recorded in the said Registry in Book 11216, Page 186; and (4) Auburn Sewer District, holder of a sewer lien on the Property dated September 20, 2022, and recorded in the said Registry in Book 11216, Page 192.

A hearing having been duly held by the City Council at the Auburn City Hall on March 18, 2024, which was continued to April 1, 2024; and

The structure located on said Property having been adjudged to be structurally unsafe; unstable; unsanitary; constituting a fire hazard; unsuitable and improper for the use or occupancy to which they have been put; constituting a hazard to health and safety because of inadequate maintenance, dilapidation, obsolescence, or abandonment; and otherwise dangerous to life and property within the meaning of 17 M.R.S. § 2851 and beyond repair, for the reasons set forth in the findings and conclusions attached as Exhibit A and incorporated herein;

Now, therefore, it is hereby **ORDERED** that the structure located on the Property be removed within 60 days from the date of this Order, that the removal comply with all State and local requirements and that the Property be left in a safe and sanitary condition, or that the nuisance be abated in a manner satisfactory to the City within 60 days from the date of this Order; provided, however, that City staff is authorized to delay the disposal of the building if the owner or any party-in-interest has demonstrated the ability and willingness to satisfactorily rehabilitate the building;

It is further **ORDERED** that, if this Order is not complied with, then the City Council or its designee is authorized to cause the removal of the said structure described herein and to bill the owner for the cost of all expenses incurred by the City, which bill must be paid within 30 days after demand; and

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

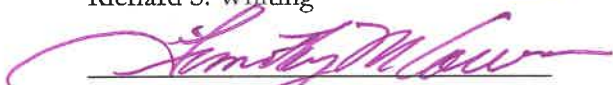
It is further **ORDERED** that in the event the owner does not pay the City for its expenses within 30 days after demand, a special tax shall be assessed on the premises described as Parcel ID# 337-002 and located at 46 Fair Street, for all expenses as defined in 17 M.R.S. § 2853, incurred by the City in connection with the removal of the said structure and/or the abatement of the nuisance;

It is further **ORDERED** that the City Clerk cause attested copies of this Order to be served upon the persons and interest holders above-named as required by law, and that any appeal from this decision must be made to the Maine Superior Court within 30 days of the date of this Order, in accordance with Rule 80B of the Maine Rules of Civil Procedure.

Dated: April 1, 2024

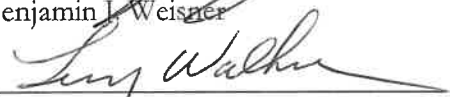
CITY OF AUBURN
CITY COUNCIL


Richard S. Whiting


Timothy M. Cowan


Stephen G. Milks


Benjamin J. Weisner


Leroy G. Walker, Sr.


Belinda A. Gerry


Adam R. Platz

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
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Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 40-03182024

City Council Order

IN CITY COUNCIL

Ordered, that the attached Fee Schedule, as defined in Chapter 1 of the Code of Ordinances and referenced throughout the Code, be and hereby is adopted.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 41-04012024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby sets the date to hold the School Budget Validation Referendum Election for Tuesday, June 11, 2024.

Passage on 04/01/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 42-04012024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby authorizes the City Clerk to consolidate to one polling place (Auburn Hall, 60 Court Street) for the Special Municipal Election scheduled to be held on Tuesday, July 9, 2024 to fill the recently vacated School Committee At-large seat.

Passage on 04/01/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 43-04012024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the FY 2025 - 2029 (5 year) Capital Improvement Plan, as presented.

Passage on 04/01/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 44-04012024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the Mass Gathering permit for the May 11, 2024, Auburn Lobster Festival sponsored by the City of Auburn.

Passage on 04/01/2024 7-0.

Richard Whiting, Ward One
Benjamin Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy Cowan, Ward Two
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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 45-04012024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the temporary liquor license for an Incorporated Civic Organization for the City's three signature events: Auburn Lobster Festival, Auburn Blues & Brews and New Year's Auburn.

Passage on 04/01/2024 7-0.

Richard Whiting, Ward One
Benjamin Weisner, Ward Four
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Timothy Cowan, Ward Two
Leroy G. Walker, Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 46-04012024

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the Annual Reports to the Maine State Housing Authority for Tax Year April 1, 2023 – March 31, 2024, and authorizes the City Manager to sign the annual reports for Affordable Housing Tax Increment Financing Districts, #16 (Webster School), #21 (477 Minot Ave) and #22 (48 Hampshire Street), as provided by Business and Community Development Staff.

Passage on 04/01/2024 7-0.

Richard S. Whiting, Ward One
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Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the following individuals hereby be appointed as Election Clerks for the period of May 1, 2024, through April 30, 2026.

PARTY	LAST NAME	FIRST NAME
R	Amero	Claire
R	Buchanan	Crystal
R	Cyr	Judy
R	Cyr	Claudette
R	Galway	Bonnie
R	Hayes	Priscilla
R	Lee	Linda
R	Martineau	Raymond
R	Oakley	Ruth
R	Whitney	David
D	Bergeron-Smith	Julia
D	Bergeron-Smith	Bram
D	Cavanagh	Robert
D	Dufresne	Carmen
D	Hayes	Bonnie
D	Jordan	Roland
D	Mailey	Joseph
D	McGuckian	Celia
D	Miller	Priscilla
D	Murphy	Mona
D	Pelliccia	Joseph
D	Pelliccia	Patricia
D	Waters	Elizabeth

Passage on 04/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 48-04162024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby authorizes the City Clerk to waive the \$60.00 Temporary Food Service fee for the Auburn Exchange Club's lobster dinner fundraiser scheduled for Saturday, May 11, 2024.

Passage on 04/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the poverty abatement, case # PA 2024-001 in the amount of \$2842.61.

<i>Richard S. Whiting</i>	<i>[Signature]</i>	<i>04/16/2024</i>
Richard S. Whiting	Ward 1, Councilor Signature	Date
<i>Timothy M. Cowan</i>	<i>[Signature]</i>	<i>4/16/24</i>
Timothy M. Cowan	Ward 2, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Stephen G. Milks	Ward 3, Councilor Signature	Date
<i>[Signature]</i>		<i>4.16-24</i>
Benjamin J. Weisner	Ward 4, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Leroy G. Walker Sr.	Ward 5, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Belinda A. Gerry	At Large, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Adam R. Platz	At Large, Councilor Signature	Date

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
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Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 50-04162024

City Council Order

IN CITY COUNCIL

Ordered, that the Auburn City Council hereby authorizes the City Manager to execute a lease with Carroll Materials LLC and directs payments made under the lease into the Intermodal Facility Special Revenue Account.

Passage on 04/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
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Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 51-04162024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council authorizes the City Manager to execute the purchase of property located at 67 Kittyhawk Avenue, Auburn, Maine in the amount of \$1,350,000.00 which will be appropriated from the fund balance.

Passage on 4/16/2024 7-0.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 52-04162024

City Council Order

IN CITY COUNCIL

Ordered, that the City Council authorizes the City Manager to enter into a Memorandum of Understanding (MOU) with the Auburn Lewiston Municipal Airport for the implementation of the right of first refusal of the property located at 67 Kittyhawk Avenue, Auburn, Maine.

Passage on 4/16/2024 7-0.

Richard S. Whiting, Ward One
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Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager